

Job Description- Technical Advisor Learning

Job Title:	Technical Advisor, Learning
Department:	Learning
Supervised by and reports to:	Learning Coordinator
Duty station:	Raising Voices Kampala Office
Supervisees:	Learning Officers/Interns

1. Overview

Role Overview	In collaboration with the Learning Coordinator, the Technical Advisor will provide strategic support and leadership in the implementation of the Raising Voices learning strategy. The Technical Advisor will lead and support effective planning and implementation of the day-to-day learning activities, including documentation and dissemination of emerging insights and contributing to organizational learning culture.
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2. Duties and responsibilities

Technical Expertise	<ul style="list-style-type: none"> • Collaboratively design and provide technical assistance for internal ‘Program Learning Initiatives’ and research efforts that systematically explore key questions emerging from practice. • Contribute to the development and operationalization of Raising Voices’ organizational Learning & Assessment (L&A) frameworks, including Reflect and Act processes. • Provide guidance and technical support to staff and partners in collecting high-quality data for program indicators and learning initiatives, ensuring alignment with L&A frameworks. • Support the analysis and interpretation of data from monitoring, assessments, and learning initiatives, present findings in accessible formats and support the integration of insights. • Lead the synthesis and documentation of practice-based learning and research findings into creative briefs, popular reports, papers, and other publications with clear implications for practice. • Co-lead the preparation of annual and quarterly work plans, budgets, and reports. • Support Raising Voices’ staff and partners in engaging with the full cycle of learning, promoting a culture of learning across Raising Voices and its partners and ensuring alignment with organizational feminist learning principles.
Strategic Leadership	<ul style="list-style-type: none"> • Support the development of learning strategy in line with the organizational strategy and emerging lessons from the work.

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	<ul style="list-style-type: none"> • Participate strategically in team and organizational processes to reflect on and strengthen our approaches and collaboratively identify new initiatives/ strategic directions for Learning. • Keep up to date with emerging developments, evidence and discourse within the VAW/VAC prevention field. • Promote the credibility and value of practice-based learning by proactively identifying new audiences for our work. • Understand other areas of Raising Voices work and explore ways to build synergies • Embody Raising Voices values and be a custodian of the organizational culture.
Finance and Operations	<ul style="list-style-type: none"> • Participate in and support the departmental work plan and budget making processes. • Guided by the authorization matrix, review and approve concept notes and payments, confirming alignment to work plan, approved budgets, and overall program strategy. • Ensure financial and other resources are utilized efficiently and ensure value for money in all expenditures. • Adhere to all organizational policies, systems, and procedures. • Participate in or co-create staff meetings, staff development sessions, staff retreats, reviews, strategies, and processes. • Review and/or submit accountability reports in a timely manner.
External Relations	<ul style="list-style-type: none"> • Build and maintain mutually productive relationships with partners and other like-minded organizations. • Represent Raising Voices in national, regional, and global forums and events as requested. • Hold regular reflections with learning partners to enable strategic evolution of partnership. • Work in a feminist, collaborative and accountable way with all members of Raising Voices. • Review academic papers developed by our partners, integrating Raising Voices perspectives and values.
Personal Growth, Team Supervision and Mentorship	<ul style="list-style-type: none"> • Set annual performance goals in collaboration with the supervisor for intentional growth in your area of work. • Take responsibility for personal and professional development and learning in agreed areas. • Provide support to supervisees, ensuring capacity is strengthened through mentorship. • Take lead on the performance management of supervisees including support in goals setting and conducting appraisals and reviews. • Continue to deepen the learning culture within Raising Voices and identify new areas of learning from the implementation of activities.
Other	<ul style="list-style-type: none"> • Any other related duties assigned

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3. Competencies

Essential Knowledge	<ul style="list-style-type: none"> • In depth knowledge of violence against women and children • Understanding of effective VAW/VAC Prevention approaches. Knowledge of <i>SASA! Together</i> and/or Good School Toolkit is an added advantage. • Good understanding of monitoring and evaluation systems. • Familiarity with various research and learning methods. • Understanding of team management and working knowledge of financial management.
Essential Skills	<ul style="list-style-type: none"> • Skilled in analyzing and visualizing quantitative and qualitative data and translating findings into clear, accessible language. • Exceptional written and verbal communication skills effective for different audiences, including academics/researchers, activists, and practitioners. • Ability to provide technical assistance, team-building coaching and mentoring, adapting to needs and levels. • Ability to develop dynamic and influential relationships with teams and partners. • Exhibits high levels of professionalism, attention to detail, critical thinking, and ability to make timely decisions. • Keen appreciation of quality and standards with ability to take responsibility for delivering results.

4. Others

Education	<ul style="list-style-type: none"> • Minimum - BA Degree in development, social work, gender, human rights fields, or any other related area. • MA is an added advantage.
Essential Experience	<ul style="list-style-type: none"> • At least 5 years working with an NGO and substantive experience in violence prevention research or monitoring/evaluation and learning (MEL) roles. Strong track record of technical leadership, and proven ability to produce demonstrable results. • Proven track record of writing popular resources sharing research/practice-based learning. Having co-authored academic articles is an added advantage • Demonstrated ability to analyze and interpret qualitative and quantitative data, as well as draw out action-oriented implications for program and policy directions. • Experience conducting or being part of VAW/VAC research projects.

Application process: Please review and submit application requirements, including a reflective cover letter that includes why you are interested in, and what you will bring to this role, via the application [link](#) by 5pm EAT, on 15th January 2025.

Only complete, on-time applications from candidates that meet qualifications will be considered. Only shortlisted candidates will be contacted, not later than 30th January, 2025.