## Job Description

**Job Title:** Technical Manager - VAW Influencing  
**Department:** Violence Against Women (VAW) Prevention  
**Supervised by:** VAW Prevention Coordinator  
**Place of work:** Raising Voices Kampala Office, with some travel outside Uganda  
**Supervisees:** N/A

### Job Role

**Role Overview:** The Technical Manager for Influencing supports the implementation of the VAW prevention Influencing strategy that strives to ensure that practice-based learning and feminist perspectives inform key program and policy related decisions for effective VAW prevention programming in Uganda, regionally and globally.

### Key Result Areas

<table>
<thead>
<tr>
<th>Strategic Support</th>
<th>Duties and Responsibilities</th>
</tr>
</thead>
</table>
|                   | • Support the strengthening and development of new and existing initiatives and set strategic directions for VAW prevention Influencing efforts at Raising Voices.  
|                   | • Remain updated with the emerging issues and discourse within the VAW prevention field.  
|                   | • Coordinate VAW prevention collective activism and strategic initiatives including working groups, reviews of policy and program documents, planning and implementing advocacy activities.  
|                   | • Plan and facilitate advocacy events and feminist processes.  
|                   | • Participate in strategic reviews and planning processes at organizational; departmental and team levels. |

<table>
<thead>
<tr>
<th>Development and dissemination of publications</th>
<th>Duties and Responsibilities</th>
</tr>
</thead>
</table>
|                                               | • Lead full cycle of publication development (writing, reviews, revision, design supervision, dissemination, uptake) of policy briefs, think pieces, journal articles and advocacy pieces on critical VAW prevention issues.  
|                                               | • Develop content and updates for the Raising Voices website.  
|                                               | • Develop feminist communications that convey Raising Voices’ core advocacy aims for VAW prevention. |

<table>
<thead>
<tr>
<th>Support Collective Activism</th>
<th>Duties and Responsibilities</th>
</tr>
</thead>
</table>
|                             | • Work in collaboration with the VAW Prevention Team, CEDOVIP and other feminist organizations in Uganda to promote accountable practices to women and women rights movements.  
|                             | • Support oversight of Accountability to feminist principles and the women’s movement in partnerships and initiatives.  
|                             | • Amplify feminist perspectives in programming and advocacy efforts. |
| Planning, assessing and reporting | • Develop materials, learning events, publications and partnerships to capitalize on opportunities that promote the goals of joint and Raising Voices-led initiatives.  
• Support the preparation of annual, quarterly workplans and specific activities plans for the influence team; and monitor and assess quality of activities, and revise plans if required.  
• Track progress of the work and record in the organizational learning framework, engage in R&A discussions to generate learnings.  
• Ensure timely reports for activity, quarterly and annual are prepared for the VAW influence using organizational reporting template.  
• Identify learning agenda for the area and support learning initiatives such as e.g. PLIs; and integrated learning into practice/initiatives. |
|---|---|
| Resource management | • Support the preparation of annual budget for VAW prevention Influencing work to enable implementation of annual work plans.  
• Prepare detailed budget prior to the implementation of each activity and request the required funds.  
• Review monthly financial reports and provide feedback.  
• Ensure financial and other resources are utilized efficiently and effectively. |
| Relationship building and partnership management | • Build and maintain mutually productive relationships with partners and other likeminded organizations.  
• Represent Raising Voices in national, regional and global forums and events.  
• Hold regular reflection with partners to enable strategic evolvement of partnership  
• Work in a feminist, collaborative and accountable way with all members of the VAW prevention team and Raising Voices more generally. |
| Organizational engagement | • Work in close collaboration with the VAW Prevention Coordinator.  
• Supervise, mentor and support any VAW Prevention Influencing staff, interns and consultants.  
• Participate and co-facilitate in VAW prevention team and Raising Voices meetings, staff retreats, reviews, strategies and processes.  
• Support in preparation and facilitation of team and staff development sessions. Understand other areas of Raising Voices work and explore ways to build synergies |
| Other | • Any other related duties assigned |

### Person Specification

| Education | • Minimum - BA Degree in development, social work, gender, human rights fields or related area  
• MA is a plus |
|---|---|
| Essential Experience | • At least 5 years of NGO experience in a senior position in Africa.  
• Demonstrated experience implementing VAW prevention programmes, including influencing program and policy decisions.  
• Experience in coordinating coalitions or working groups.  
• Production and dissemination of publications and communication campaigns.  
• Experience in promote women’s rights within a feminist framework. |
**Essential Skills & Competences**

- In-depth knowledge of a feminist analysis of violence against women.
- Excellent written and oral communication skills in English.
- Excellent strategic planning, analysis and visioning skills.
- Committed to feminist activism.
- Integrity.
- Maintains high standards of quality programming and professionalism.
- Exhibits high levels of professionalism - good communication skills, time management, takes initiative, meets deadlines, is honest and cooperative.
- Contributes to positive organizational culture, embodies the core values of Raising Voices.

**Application Procedure:** Please submit a) cover letter; b) CV; c) one page writing sample about how you understand feminist influencing and accountability. Send to jobs@raisingvoices.org with the subject line VAW Influencing Technical Manager.

Deadline: 27th November 2020

Incomplete applications will **not** be reviewed or considered. Shortlisted candidates **only** will be contacted by 30th November 2020.